

**Merrillville Community School Corporation**  
**6701 Delaware Street, Merrillville, IN 46410**

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**Job Posting**  
**Administrative**  
May 19, 2026

POSITION: Principal Pierce Middle School  
SALARY RANGE: To be determined  
START DATE: July 1, 2026  
DEADLINE: May 25, 2026

REPORTS TO: Superintendent or designee

**QUALIFICATIONS:**

- Valid Indiana Building Administrator's license required.
- Successful experience as an Administrator.
- Master's or Advanced Degree in School Administration required.
- Knowledge of Marzano's Art & Science of Teaching, and Professional Learning Communities.
- Knowledge of middle school team model for Grades 7-8, best practices for integration of instructional technology, alternative education, ILEARN, curriculum mapping, RTI, PBIS and restorative practices.
- Knowledge of data analysis for building and classroom effectiveness using ILEARN, common formative assessments and other assessments.
- Expertise in current educational concepts that align curriculum, instruction, and assessment with student learning as the benchmark of educational effectiveness.
- Visionary leadership and the ability to build consensus with collaboration among a culturally and ethnically diverse student population.
- Creative problem solving techniques and the skills necessary to manage change and resolve conflict.
- Strong public speaking skills to communicate effectively with students, staff, parents, and community members.
- Ability to work as a contributing member of a Corporation-wide Administrative team that creates a trusting environment which uses a participatory management style and motivates and coordinates the talent of all staff.

**RESPONSIBILITIES:**

- Administration of Grade 7-8 articulated instruction and curricular program for Pierce Middle School, including curriculum development, instructional strategies, standardized State assessments, teacher developed testing, formative common assessments, and data analysis of student achievement.

- Works collaboratively with Central Office Staff, Intermediate School & High School Administrative staff to ensure a smooth transition between the Intermediate-Middle School-High School levels.
- Coordinate staff interaction for curriculum continuity between levels.
- Coordinate PBIS, MITSS, RTI and CIC committees within the building.
- Works with the Director of Special Education to ensure that appropriate services are provided. The Principal or their designee (administrative license) is present for all Case Conferences and Change of Placement Conferences.
- Coordinates Title I, RTI, and ELL services, staff assignments, after-school tutoring programs, and summer school.
- Knowledge of student growth models, State assessments, and data analysis for building and classroom effectiveness.
- Coordinates with the Middle School Athletic Director and High School Athletic Department in the administration of the Middle School Interscholastic Athletic programs, including supervision of events.
- Evaluates and recommends for approval appropriate Professional Development and leave requests for attendance at professional conferences for all teachers, support and building Administrative staff.
- Leads the interview process for recommending the hiring of staff.
- Leads the evaluation process, assigns evaluations of teachers to administrative team members, and assists in evaluating all building administrators.
- Provides leadership for continuous organizational improvement and improved student achievement.
- Chairs the school Continuous Improvement Council in accordance with the Public Law 221 School Improvement Plan.
- Keeps current with developments, trends and research on school programs that impact the middle school building.
- Assists in the development of and directs building and corporation safety, emergency, and disaster procedures.
- Models the use of technology as a learning resource.
- Ensures that the rules and procedures related to corporation agreements under provisions of law, the policies of the School Board of Trustees, and the rules and regulations of the School Corporation are adhered to.
- Coordinates the financial management of all building funds in accordance with the regulations of the State Board of Accounts and/or the policies of the School Board.
- Maintains a safe and secure learning environment, which includes the school's discipline program. Utilizes data to monitor student discipline.
- Exercises final authority in determination and implementation of student scheduling, teacher instructional assignments, room and team assignments and other issues relative to instructional programming.
- Performs such other duties as prescribed by the Superintendent of Schools or designee.

INTERNAL APPLICANTS SUBMIT LETTER OF INTEREST AND CURRENT RESUME TO: Director of Personnel, Dr. Reid Amones – [ramones@mvsc.k12.in.us](mailto:ramones@mvsc.k12.in.us)  
Cc: [hulrich@mvsc.k12.in.us](mailto:hulrich@mvsc.k12.in.us)

EXTERNAL APPLICANTS APPLY ONLINE:  
<https://app.hirenimble.com/jobs/Merrillville-CSC>